**PME 602: January 2023**

**Course Overview Schedule:**

In addition to successfully achieving the learning outcomes, students are expected to participate in all class activities, complete exams as scheduled, and turn in all assignments on time. Failure to do so will result in the loss of points.

All assignments for the week are due at MIDNIGHT SUNDAY Pacific Time. All quizzes/exams to be taken per the requirements as noted in the quizzes/exams. No late assignments are accepted after week 4.

Zoom Link (Tentatively Tu/Th at 5:30pm)

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| **Week 1: 1/2-1/8****Topics, Chapters, Readings,** | **Activities, Deliverables** | **Quizzes & Exams** |
| Ch. 1 - Human Resource Management: Gaining a Competitive Advantage | Assignment #1 |  |
| Ch. 2 - Strategic Human Resource Management | Discussion Board Q&A |
| Ch. 3 - The Legal Environment: Equal Employment Opportunity and Safety | Team formation, Team Project Proposal |  |
| Ch. 4 - The Analysis and Design of Work |  |  |
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| **Week 2: 1/9-1/15****Topics, Chapters, Readings** |  | Midterm Exam Due by midnight on 1/15/23 |
| Ch. 5 - Human Resource Planning and Recruitment | Assignment #2 |
| Ch. 6 - Selection and Placement | Discussion Board Q&A |
| Ch. 7 - Training | Midterm exam |  |
| Ch. 8 - Performance Management |  |  |
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| **Week 3: 1/16-1/22****Topics, Chapters, Readings** |  |  |
| Ch. 9 - Employee Development | Assignment #3 |
| Ch. 10 - Employee Separation and Retention | Discussion Board Q&A |
| Ch. 11 - Pay Structure Decisions |  |  |
| Ch. 12 - Recognizing Employee Contributions with Pay |  |  |
| Ch. 13 - Employee Benefits |  |  |
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| **Week 4: 1/23-1/29****Topics, Chapters, Readings** |  | Final Exam Due by midnight on 1/29/23 |
| Ch. 14 - Collective Bargaining and Labor Relations | Team Project Presentation |
| Ch. 15 - Managing Human Resources Globally | Discussion Board Q&A |
| Ch. 16 - Strategically Managing the HRM | Final exam  |
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**Course Grading:**

Course grading will be a combination of objective and subjective measurements to evaluate student performance based on individual assignments, discussion board, quizzes and exams*.*

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|  | Percentage or Points |
| Assignments (10% weeks 1-3) | 30% |
| Discussion Board (5% each week) | 20% |
| Midterm Exam | 15% |
| Final Exam | 15% |
| Team Project | 20% |
| Total | 100% |

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